

Notice of Change in Business Hours

Dear Valued Customers,

We would like to inform you that effective **[Start Date]**, our business hours will be changing. The new hours of operation will be as follows:

- Monday to Friday: **[New Opening Time] - [New Closing Time]**
- Saturday: **[New Opening Time] - [New Closing Time]**
- Sunday: **Closed**

We appreciate your understanding and support. If you have any questions, please feel free to contact us at **[Contact Information]**.

Thank you for your continued patronage.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]