

# Notice of Business Hour Adjustments

Dear Valued Customers,

We are writing to inform you of recent adjustments to our business hours. Effective from **[Start Date]**, our new operating hours will be:

- Monday to Friday: **[New Hours]**
- Saturday: **[New Hours]**
- Sunday: Closed

We appreciate your understanding and continued support. Please feel free to contact us at **[Contact Information]** if you have any questions or concerns.

Thank you for your cooperation.

Sincerely,

**[Your Name]**

**[Your Title]**

**[Your Company Name]**

**[Company Contact Information]**