

# Confirmation of Translation Services Acceptance

Date: [Insert Date]

To,

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to confirm your acceptance of our translation services for the following project:

- **Project Name:** [Insert Project Name]
- **Languages:** [Insert Source Language] to [Insert Target Language]
- **Expected Completion Date:** [Insert Date]
- **Total Cost:** [Insert Amount]

Please find attached the agreement outlining the terms and conditions of our services. We appreciate your trust in us, and we look forward to delivering high-quality translations that meet your needs.

If you have any questions or require further information, please do not hesitate to reach out.

Thank you for choosing [Your Company Name].

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]