

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out to request a letter of recommendation as I pursue a career in interior design. As you are aware, I have always admired your work and your perspective on design, which has greatly influenced my own journey.

During my time at [School/Company Name], I had the opportunity to work on various projects that allowed me to develop my skills in design, space planning, and client communication. I believe that a recommendation from you would provide invaluable insight into my abilities and dedication to the field.

If you agree to write this letter, I would be happy to provide any additional information you may need, such as my resume, a list of projects I have worked on, or details about the particular position I am applying for.

Thank you very much for considering my request. Your support means a lot to me.

Sincerely,
[Your Name]
[Your Email]
[Your Phone Number]