

Scheduled Property Inspection Notification

Dear [Tenant's Name],

This letter serves as a formal notification that a property inspection has been scheduled for your residence located at [Property Address].

Date: [Date of Inspection]

Time: [Time of Inspection]

Duration: Approximately [Duration]

The purpose of this inspection is to assess the condition of the property and ensure that everything is being maintained adequately. We appreciate your cooperation during this process.

If you have any questions or concerns, please feel free to reach out to us at [Phone Number] or [Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]