

# Letter of Appeal for Warehouse Shipping and Receiving Clerk Position

Date: [Insert Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally appeal for the position of Warehouse Shipping and Receiving Clerk that I recently applied for at [Company Name]. I believe that my skills and experience align well with the requirements of the role, and I am eager to contribute to your team.

Throughout my [number] years of experience in warehouse operations, I have developed strong skills in shipping and receiving processes, inventory management, and logistics coordination. I am proficient in using various warehouse management systems and have a strong understanding of safety protocols.

Despite my qualifications, I recently learned that my application was not selected for further consideration. I respectfully ask for any insights into my application and the opportunity to discuss how I can add value to your team.

Thank you for your time and consideration. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]