

Approval Notification for Short Sale Transaction

Date: [Insert Date]

Borrower: [Insert Borrower's Name]

Property Address: [Insert Property Address]

Loan Number: [Insert Loan Number]

Dear [Borrower's Name],

We are pleased to inform you that your short sale transaction has been approved. This decision is based on the review of your financial situation and the documentation provided.

The approved offer is as follows:

- Buyer Name: [Insert Buyer Name]
- Sale Price: [Insert Sale Price]
- Closing Date: [Insert Closing Date]

Please ensure that all parties involved are notified of this approval. If you have any questions or require further assistance, feel free to contact us at [Insert Contact Information].

Thank you for your cooperation throughout this process.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]