

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Hiring Manager
Clinic Name
Clinic Address
City, State, Zip Code

Dear Hiring Manager,

I am writing to express my interest in the Veterinary Assistant position at [Clinic Name] as advertised [where you found the job listing]. With a strong passion for animal care and hands-on experience in veterinary settings, I am eager to contribute to your team and support your mission of providing exceptional service to pets and their owners.

During my time at [Previous Experience or Internship], I developed skills in animal handling, assisting veterinarians, and providing compassionate care to animals. I am particularly drawn to this position at [Clinic Name] because of your commitment to [mention any specific value or service the clinic provides].

I would be grateful for the opportunity to discuss my application further and explore how I can contribute to your esteemed practice. Thank you for considering my application. I look forward to the possibility of working together.

Sincerely,
Your Name