

Letter of Appreciation

Date: [Insert Date]

[Intern's Name]

[Intern's Address]

[City, State, Zip Code]

Dear [Intern's Name],

We would like to take this opportunity to express our heartfelt appreciation for your outstanding contributions during your internship with [Company/Organization Name]. Your dedication, enthusiasm, and professionalism have made a significant impact on our team.

Your efforts in [specific task or project] demonstrated not only your keen abilities but also your willingness to learn and grow within the travel industry. The insights you provided were invaluable and will undoubtedly aid us in future initiatives.

We are grateful for the positive energy you brought to our workspace and the relationships you established with our clients and colleagues. Your time with us has been a pleasure, and we hope to see you continue to flourish in your career.

Thank you once again for your hard work and commitment. We wish you all the best in your future endeavors and hope you keep in touch.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]