

Withdrawal Letter from Library Assistant Position

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Library Name]

[Library Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to formally withdraw my application for the Library Assistant position at [Library Name] that I applied for on [Date of Application].

After careful consideration, I have decided to pursue a different opportunity that aligns more closely with my career goals.

I appreciate the time and effort you and your team have invested in my application process, and I hope to have the opportunity to apply again in the future.

Thank you for your understanding.

Sincerely,

[Your Name]