

# Acceptance of Interview Invitation

Dear [Interviewer's Name],

I hope this message finds you well. I am writing to formally accept the invitation to interview for the Library Assistant position at [Library Name] on [Date] at [Time].

Thank you for this opportunity. I look forward to discussing my qualifications and learning more about the exciting work being done at [Library Name].

Please let me know if there are any materials or information you would like me to prepare prior to our meeting.

Thank you once again for this opportunity. I look forward to our conversation.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]