

Letter of Acceptance for Transportation Project Offer

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]

[Recipient Name]
[Recipient Position]
[Recipient Company Name]
[Recipient Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am pleased to formally accept your offer for the transportation project titled "[Project Title]." After careful consideration, we believe this collaboration will be mutually beneficial and will lead to successful outcomes.

We agree to the terms and conditions outlined in your proposal dated [Proposal Date] and look forward to beginning the project on [Start Date]. Please feel free to reach out if you require any further information or have any additional documents for us to complete.

Thank you for this opportunity, and we are excited to work with you.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Position]
[Your Company Name]
[Your Contact Information]