

Freelance Writing Proposal

Date: [Insert Date]

To: [Client's Name]

[Client's Company Name]

[Client's Address]

Dear [Client's Name],

I am writing to propose my services as a freelance writer for your upcoming projects. With a background in [Your Background/Experience] and a passion for [Your Interests/Specific Areas of Writing], I am confident in my ability to provide high-quality content that meets your organization's needs.

Project Overview

Based on our previous discussions, I understand you are looking for [Brief Description of the Project]. I propose to deliver [Outline your proposed deliverables, e.g., articles, blog posts, etc.], with a focus on [Specify Goals, Audience, and Tone].

Scope of Work

The scope of work includes:

- [Task 1]
- [Task 2]
- [Task 3]

Timeline

I anticipate that the project will take approximately [Insert Timeline] to complete, starting from the acceptance date.

Budget

The proposed budget for this project is [Insert Pricing Details]. This includes [Briefly Explain What the Cost Covers].

I am excited about the opportunity to work with you and contribute to [Client's Company Name]'s success. Please feel free to reach out if you have any questions or require further details.

Thank you for considering my proposal. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Website/Portfolio URL]