

Withdrawal from Faculty Application Process

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Department/Faculty Name]

[University Name]

[University Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally withdraw my application for the faculty position in [Specific Department/Field] at [University Name]. After careful consideration, I have decided to pursue other opportunities that align better with my current goals.

I appreciate the time and effort the selection committee has invested in reviewing my application. I am grateful for the positive interactions I had with the faculty during this process.

Thank you for your understanding. I wish [University Name] continued success in its endeavors.

Sincerely,

[Your Name]