

Request for Job Recommendation

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a favor from you. As I am in the process of applying for a software engineering position at [Company Name], I would greatly appreciate it if you could provide me with a recommendation.

During my time at [Previous Company/University], I had the privilege of working under your guidance on [Project or Experience]. Your insights and mentorship played a significant role in my professional development, and I believe your perspective on my skills and work ethic would be invaluable to my potential employer.

If you feel comfortable endorsing my application, I would be happy to provide you with any additional information you might need, including my resume and details about the job.

Thank you for considering my request. I truly value your support and guidance.

Best regards,

[Your Name]

[Your Contact Information]