Job Offer Acceptance Letter

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the job offer for the Software Engineer position at [Company's Name], which I received on [Date of Offer]. I am thrilled about the opportunity to join your team and contribute to the innovative projects at [Company's Name].

As discussed, I accept the offered salary of [Salary Amount], along with the benefits outlined in the offer letter. I am eager to start on [Start Date] and look forward to collaborating with the team and achieving great results together.

Thank you once again for this opportunity. Please let me know if there are any forms or documentation you need me to complete prior to my start date.

Sincerely,
[Your Name]