

Acceptance of Job Offer

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

Thank you for offering me the position of Recruitment Consultant at [Company's Name]. I am pleased to accept this offer and look forward to contributing to your team.

As discussed, my starting salary will be [Salary Amount], and my start date will be [Start Date]. I confirm my acceptance of all terms outlined in the offer letter.

Thank you once again for this opportunity. I am excited to join [Company's Name] and contribute to our collective success.

Sincerely,

[Your Name]