

Tenant Violation Alert

Date: _____

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We are writing to inform you that we have observed a violation of the terms of your lease agreement at the premises located at [Property Address]. Specifically, we have noted the following issue(s):

- [Description of Violation 1]
- [Description of Violation 2]
- [Description of Violation 3]

Please be advised that these violations need to be rectified within [Number of Days] days from the date of this letter. Failure to address these issues may result in further action, including potential termination of your lease.

We appreciate your prompt attention to this matter and request that you contact us at [Your Contact Information] if you have any questions or need assistance in resolving the violation.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Property Management Company Name]

[Contact Information]