Rental Agreement Breach Letter

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Tenant's Name] [Tenant's Address] [City, State, Zip Code]

Dear [Tenant's Name],

I am writing to formally notify you of a breach of the rental agreement dated [insert agreement date] for the property located at [insert property address].

The following breach has been identified:

• [Describe the breach clearly, e.g., failure to pay rent, unauthorized pets, etc.]

Please be advised that you have [insert time frame, e.g., 14 days] from the date of this letter to correct this issue. Failure to do so may result in further action, including eviction proceedings.

If you have any questions or wish to discuss this matter, please do not hesitate to contact me at your earliest convenience.

Sincerely,

[Your Name] [Your Title, if applicable]