

Date: [Insert Date]

[Recipient's Name]

[Recipient's Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am writing to request an interview for the Construction Supervisor position at [Company Name]. I am very enthusiastic about the opportunity to contribute to your team and bring my [mention relevant experience or skills].

Having worked in the construction industry for [number of years], I have developed strong skills in project management, safety compliance, and team leadership. I believe my background aligns well with the values and objectives of [Company Name].

I would greatly appreciate the opportunity to discuss how my experiences can benefit your team. Please let me know if you are available for an interview at your convenience. I look forward to your positive response.

Thank you for considering my request.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]