

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Healthcare Facility's Name]

[Facility's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in a nursing position at [Healthcare Facility's Name]. With a strong commitment to providing quality patient care and a solid background in nursing, I am excited about the opportunity to contribute to your esteemed facility.

As a [Your Nursing Degree] graduate from [Your University], I have had the privilege of working in diverse clinical settings, including [mention relevant experience or specialties]. My experience has equipped me with the necessary skills to handle a variety of patient needs and contribute effectively to a healthcare team.

I am particularly drawn to [Healthcare Facility's Name] because of [mention any specific reasons related to the facility, values, or mission]. I believe that my passion and dedication align well with your team's commitment to [mention facility's mission or goals].

I welcome the opportunity to discuss how my background, skills, and enthusiasms align with the needs of your team. Thank you for considering my application. I look forward to the possibility of contributing to the exceptional care provided at [Healthcare Facility's Name].

Sincerely,

[Your Name]