

# Job Offer Acceptance Letter

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Hiring Manager's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to formally accept the job offer for the Healthcare Management position at [Company's Name], as discussed during our recent conversations. I am excited about the opportunity to join your team and contribute to the organization's mission of providing exceptional healthcare services.

As per the offer, I understand that my starting salary will be [Salary Amount], with benefits that include [Brief Description of Benefits]. I confirm my start date as [Start Date].

Thank you once again for this opportunity. I look forward to working with you and the rest of the team at [Company's Name].

Sincerely,  
[Your Name]