

Design Agency Collaboration Proposal

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We hope this message finds you well. We are [Your Agency Name], a creative design agency specializing in [list specialties such as branding, web design, etc.]. We admire the work that [Recipient's Company Name] has been doing in the [mention industry or field] and believe that a collaboration between our two agencies could yield exceptional results.

Our team is passionate about creating innovative solutions tailored to our clients' needs. We envision a partnership where we can combine our expertise to enhance project outcomes, sharing resources, and knowledge to tackle larger projects or meet client demands more effectively.

We propose a meeting to discuss potential collaboration opportunities, including [briefly outline possible projects or areas for collaboration]. Our goal is to explore how we can mutually benefit from each other's strengths.

Please let us know your availability for a meeting. We are excited about the prospect of working together and look forward to your response.

Thank you for considering this collaboration. We hope to connect soon!

Sincerely,

[Your Name]

[Your Title]

[Your Agency Name]

[Your Phone Number]

[Your Email Address]