Request for Pre-Approval

Date: [Insert Date]

[Lender's Name]
[Lender's Company]
[Lender's Address]
[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. My name is [Your Name], and I am in the process of purchasing a home. I am reaching out to request a pre-approval for a mortgage loan.

My current financial situation is as follows:

• Credit Score: [Your Credit Score]

• Annual Income: [Your Annual Income]

• Assets: [List of assets]

I am looking to purchase a home valued at approximately [Home Value] in the [Desired Area]. I would appreciate any guidance or documentation required for the pre-approval process.

Thank you for your assistance. I look forward to your prompt response.

Best regards,

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]