

# John Doe

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City, State, Zip  
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(123) 456-7890

Date: October 10, 2023

## Hiring Manager's Name

Company Name  
Company Address  
City, State, Zip

Dear [Hiring Manager's Name],

I am writing to express my interest in the Finance Internship position at [Company Name] as advertised on [Where You Found the Job Listing]. I am currently a [Your Year, e.g., sophomore] at [Your University] pursuing a degree in Finance. I am eager to apply my academic knowledge and skills in a practical environment and contribute to your team.

During my studies, I have developed a strong foundation in financial analysis, accounting principles, and investment strategies. I have also gained valuable experience through my involvement in [Any Relevant Clubs or Activities], where I honed my analytical and teamwork skills.

I am particularly drawn to this internship at [Company Name] due to [Specific Reason Related to the Company or its Projects]. I admire your commitment to [Company Values or Specific Project], and I would be thrilled to assist your team while gaining insights into the finance industry.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to your team. I am available at your convenience for an interview and can be reached at (123) 456-7890 or johndoe@email.com.

Sincerely,  
John Doe