

# Proposal for International Collaboration Grant Submission

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Institution]

[Your Institution Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Institution]

[Recipient Institution Address]

[City, State, Zip Code]

## **Subject: Proposal for International Collaboration Grant**

Dear [Recipient Name],

I am writing to propose a collaborative project entitled "[Project Title]" that aims to [briefly describe the objectives and significance of the project]. Our institutions share a common interest in [mention relevant field/area], and we believe that by collaborating, we can leverage our respective strengths to achieve meaningful results.

The primary goals of this project include:

- [Goal 1]
- [Goal 2]
- [Goal 3]

We are confident that this collaboration will [mention expected impact/outcomes]. We are seeking funding from [Name of the Granting Agency] to support this initiative and would greatly value your involvement as a partner in this effort.

We would appreciate the opportunity to discuss this proposal further and explore how we can work together effectively. Please let us know your availability for a meeting or a call in the coming weeks.

Thank you for considering our proposal. We look forward to the possibility of collaborating with you on this exciting project.

Best regards,

[Your Name]

[Your Position]

[Your Institution]