Follow-Up on International Collaboration Grant Discussions

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I wanted to take a moment to follow up on our recent discussions regarding the international collaboration grant. I am very enthusiastic about the potential partnership and the projects we could develop together.

As we discussed, our organizations share common goals in [mention specific areas of interest or expertise], and I believe that a collaborative effort could yield significant benefits for both parties. I am particularly interested in exploring [mention any specific ideas or proposals that were discussed].

Could we schedule a time to discuss this further? I am eager to hear your thoughts and explore next steps.

Thank you for considering this opportunity. I look forward to your response.

Best regards,

[Your Name] [Your Title] [Your Organization] [Your Contact Information]