

Closing Date Confirmation

Date: [Insert Date]

[Seller's Name]

[Seller's Address]

[City, State, Zip Code]

Dear [Seller's Name],

We are pleased to confirm the closing date for the sale of your property located at [Property Address]. The closing is scheduled for [Closing Date] at [Time] at [Location].

Please ensure that all necessary documents and requirements are prepared ahead of time to facilitate a smooth closing process. Should you have any questions or need further information, do not hesitate to contact us.

Thank you for your cooperation.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]