Closing Date Confirmation

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to confirm the closing date for the investment property located at [Property Address]. The closing is scheduled for [Closing Date] at [Closing Time].

The closing will take place at [Closing Location]. Please ensure that all necessary documents and funds are prepared prior to this date.

If you have any questions or require further assistance, feel free to contact us at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. We look forward to completing this transaction smoothly.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]