

Closing Date Confirmation

Date: [Insert Date]

[Buyer's Name]

[Buyer's Address]

Dear [Buyer's Name],

We are pleased to confirm the closing date for the purchase of your property located at [Property Address]. The closing is scheduled for [Closing Date] at [Time]. The transaction will be held at [Location].

Please ensure that all necessary documents are prepared and that you are ready for the closing process. If you have any questions or need further assistance, feel free to reach out.

Thank you for your cooperation and we look forward to concluding this sale successfully.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]