

# Request for Local Heritage Grant Funding

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Grant Officer's Name]

[Grant Agency/Organization Name]

[Agency Address]

[City, State, Zip Code]

Dear [Grant Officer's Name],

I am writing to formally request funding from the [Name of Grant Program] to support the preservation of [specific local heritage site or project]. This site is of significant historical and cultural importance to our community and requires urgent attention to ensure its longevity.

The funds will be utilized for [briefly describe how the funds will be used, e.g., restoration, public education, etc.]. Our goal is to [explain the impact of the project, such as enhancing community engagement, preserving history, etc.].

We believe that this project aligns with the objectives of [Grant Program/Agency Name] and contributes to the overall enhancement of our local heritage.

Thank you for considering our request. We look forward to the possibility of partnering with you to preserve our community's heritage.

Sincerely,

[Your Name]

[Your Title/Position if applicable]

[Your Organization Name if applicable]