

# Project Outline for Mental Wellness Grant Application

Date: [Insert Date]

To: [Grant Provider's Name]

From: [Your Organization's Name]

Subject: Project Outline for [Project Title]

## 1. Executive Summary

[Briefly summarize the project, its goals, and its significance for mental wellness.]

## 2. Project Objectives

- [Objective 1]
- [Objective 2]
- [Objective 3]

## 3. Target Population

[Describe the demographic and specific needs of the population you aim to serve.]

## 4. Methodology

[Outline the steps and methods you will use to achieve the project objectives.]

## 5. Timeline

[Provide a timeline for the project phases and expected completion dates.]

## 6. Budget Overview

[Summarize the budget and funding requirements for the project.]

## 7. Evaluation Plan

[Describe how you plan to measure the success of the project.]

## **8. Conclusion**

[Reiterate the importance of the project and express your appreciation for the opportunity to apply for the grant.]

Sincerely,  
[Your Name]  
[Your Position]  
[Your Organization's Name]  
[Contact Information]