

Application for Special Education Support

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[School/Organization Name]

[School/Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request special education support for my child, [Child's Name], who is currently a student in [Grade/Class] at [School Name]. We believe that specialized assistance is necessary due to [briefly explain the reason, e.g., specific learning difficulties, developmental delays, etc.].

[Child's Name] has shown difficulties in [mention specific areas of concern], and after discussions with [mention any teachers, counselors, or specialists you've consulted], it has become clear that [he/she/they] would benefit greatly from additional resources and support services that cater to [his/her/their] specific needs.

We are keen to explore options such as [mention any specific support needed, e.g., tutoring, therapy, educational assessments] to help [Child's Name] succeed in [his/her/their] academic journey. I would appreciate it if we could schedule a meeting to discuss this matter further and how we can work together to provide the best support possible.

Thank you for your attention to this important matter. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Relationship to the Child]