

Request for International Grant Funding Support

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to respectfully request your support for an international grant funding opportunity that aligns with our organization's mission to [briefly state your mission]. We aim to [provide a brief overview of your project or initiative], which will significantly impact [describe the beneficiaries or community].

We believe that with your partnership, we can achieve [mention desired outcomes and objectives]. The total funding required for this project is [insert amount], and we are seeking [insert amount you are requesting from the recipient]. Your support will enable us to [briefly explain how the funds will be utilized].

I would welcome the opportunity to discuss this project further and explore how we can collaborate to make a difference. Thank you for considering our request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]