

# Proposal for Innovation Grant Sponsorship

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

**Dear [Recipient's Name],**

I am writing to propose an exciting opportunity for collaboration between [Your Organization] and [Recipient's Organization] regarding a new innovation project titled [Project Name]. This project aims to [brief description of the project goals and objectives].

Our project aligns perfectly with [describe how the project aligns with the recipient's mission or goals]. We are seeking sponsorship to kickstart this initiative, and we believe that partnering with [Recipient's Organization] would be mutually beneficial.

We anticipate that this project will [describe the expected outcomes and benefits]. We are seeking a total of [amount] in funding to cover [briefly outline what the funding will cover].

I would love the opportunity to discuss this proposal further and explore how we can work together to bring this innovative project to life. Please let me know a convenient time for you to meet or speak over the phone.

Thank you for considering this opportunity. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]