

Mentorship Request for Grant Application Assistance

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Mentor's Name]

[Mentor's Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Mentor's Name],

I hope this message finds you well. My name is [Your Name], and I am [brief introduction about yourself and your background]. I am currently in the process of applying for [specific grant name or program], which aligns with my passion for [mention your area of interest or research].

As I navigate the complexities of this grant application, I am seeking mentorship from someone with your expertise in [specific field or area related to the grant]. I greatly admire your work in [mention specific work or contribution of the mentor], and I believe that your guidance would be invaluable in helping me develop a competitive application.

Would you be willing to provide assistance in reviewing my proposal and offering any insights you may have? I am eager to learn and ensure that the application reflects the best of my abilities and meets the expectations of the grant committee.

Thank you for considering my request. I would be grateful for any support you can provide and would be more than happy to work around your schedule. Please let me know if you are available for a brief meeting or call at your convenience.

Looking forward to hearing from you soon.

Sincerely,

[Your Name]