

# Letter of Submission

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Institution]

[Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Granting Agency]

[Agency Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to submit our grant proposal entitled "[Title of Proposal]" for your consideration. This project aims to [briefly describe the purpose and significance of the project].

Our interdisciplinary team is committed to advancing research in the humanities, and we believe our proposal aligns closely with the goals of [Granting Agency]. We have outlined a detailed methodology and projected outcomes, all of which we believe will make meaningful contributions to the field.

Enclosed you will find the full proposal along with all required documents as per the guidelines. We appreciate your consideration of our application and look forward to the possibility of collaborating with [Granting Agency].

Thank you for your time and support.

Sincerely,

[Your Signature (if sending by mail)]

[Your Printed Name]

[Your Title]

[Your Institution]