

Letter of Acknowledgment

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address Line 1]

[Organization's Address Line 2]

Dear [Recipient's Name],

We are writing to formally acknowledge the generous grant contribution of [amount] made by [Organization's Name] to [Your Organization's Name]. Your support plays a crucial role in helping us achieve our mission of [briefly describe your mission or project].

With your contribution, we will be able to [mention specific project outcomes or goals that funding will support]. We are grateful for your commitment to our cause and your belief in the work we do.

Please feel free to contact us at [Your Phone Number] or [Your Email Address] if you have any questions or would like to discuss the impact of your contribution further.

Thank you once again for your invaluable support.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Organization's Address]