

Letter of Introduction for Grant Interview Application

Date: [Insert Date]

To Whom It May Concern,

My name is [Your Name], and I am writing to express my interest in the opportunity to participate in the grant interview process for [Grant Name/Program] offered by [Organization Name]. I am [Your Position/Title] at [Your Institution/Organization] with a focus on [Briefly describe your area of expertise or interest].

With a background in [Your Relevant Experience], I have successfully [Mention any relevant achievements or projects]. I am particularly passionate about [Specific Interest Related to the Grant], and I believe that the support from [Grant Name/Organization] would greatly enhance my efforts in [Describe how the grant will aid your project or research].

I am excited about the possibility of discussing my application further and exploring how my goals align with the mission of [Organization Name]. Thank you for considering my application for the grant interview.

Sincerely,

[Your Name]

[Your Position/Title]

[Your Institution/Organization]

[Your Contact Information]