

Letter of Understanding for Grant Rejection Response

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Thank you for your email dated [Insert Date] regarding the outcome of our grant application for [Project Name]. We appreciate the opportunity to submit our proposal and understand your decision not to fund our project at this time.

While we are disappointed, we respect the selection process and hope to gain insights through any feedback you may provide to strengthen future proposals.

We remain committed to our mission and will continue seeking funding opportunities to support our initiatives. Thank you again for considering our application, and we look forward to the possibility of collaborating on future projects.

Best regards,

[Your Name]

[Your Title]

[Your Organization]