

Property Showing Logistics Overview

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Property Showing Logistics Overview

Property Details

- Property Address: [Insert Address]
- Type of Property: [Insert Type]
- Square Footage: [Insert Sq Ft]
- Listing Price: [Insert Price]

Showing Schedule

Proposed Dates and Times:

- [Insert Date & Time 1]
- [Insert Date & Time 2]
- [Insert Date & Time 3]

Logistics

Please ensure the following logistics are arranged:

- Access Instructions: [Insert Access Instructions]
- Parking Information: [Insert Parking Details]
- Contact During Showing: [Insert Contact Info]

Additional Notes

[Insert any additional information or special requests]

Thank you for your attention to these logistics. Please confirm the showing details at your earliest convenience.

Best regards,
[Your Name]
[Your Contact Information]