

Grant Renewal Submission Letter

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Granting Agency Name]

[Agency Address]

[City, State, Zip Code]

Dear [Grant Officer's Name],

I am writing to formally request the renewal of our grant for technological innovation support originally awarded on [Original Grant Date]. This past funding has significantly contributed to our project's success, allowing us to [briefly describe accomplishments].

As we look to the next phase, we are seeking continued support to [describe the objectives for the renewed grant]. We believe that our project aligns well with your agency's mission to promote technological innovation and has the potential for substantial impact in [specific field or area].

Attached you will find the detailed proposal outlining [briefly describe what is included in the proposal]. We are confident that, with continued funding, we will be able to achieve [list expected outcomes].

Thank you for considering our request for grant renewal. We appreciate your support and look forward to the opportunity to further our efforts in [specific area]. Please feel free to contact me at [phone number] or [email address] if you need any more information.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]