

Itemized Financial Plan

Date: [Insert Date]

To: [Granting Organization's Name]

From: [Your Name / Organization's Name]

Project Title: [Insert Project Title]

Budget Overview

Item Description	Quantity	Cost per Unit	Total Cost
[Item 1 Description]	[Quantity]	[Cost per Unit]	[Total Cost]
[Item 2 Description]	[Quantity]	[Cost per Unit]	[Total Cost]
[Item 3 Description]	[Quantity]	[Cost per Unit]	[Total Cost]
Total Budget Requested			[Total Requested Amount]

Justification of Costs

[Provide a brief explanation of why each item is necessary for the project and how the costs were determined.]

Conclusion

Thank you for considering our grant application. We believe that this financial plan will support the successful implementation of our project and align with the goals of [Granting Organization's Name].

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]