

Grant Application Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to acknowledge receipt of your grant application submitted on [Insert Submission Date]. We appreciate your interest in our funding program and the opportunity to review your proposal.

Our team is currently reviewing all applications, and we will notify you of the outcome by [Insert Notification Date]. If you have any questions, please do not hesitate to contact us at [Contact Information].

Thank you for your commitment to advancing [Brief Description of Cause/Field related to grant]. We look forward to our potential partnership.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]