

# Transfer of Ownership Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

Subject: Transfer of Government Bond Ownership

Dear [Recipient's Name],

I, [Your Name], hereby request the transfer of ownership of the following government bonds:

- Bond Name: [Bond Name]
- Bond Serial Number: [Serial Number]
- Face Value: [Face Value]
- Maturity Date: [Maturity Date]

The reason for this transfer is [insert reason for transfer].

Please find attached all necessary documents for this transfer, including:

- Copy of original bond certificate
- Completed transfer form
- Proof of identity

Kindly acknowledge receipt of this letter and confirm the transfer at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Contact Information]