

# Confirmation of Attendance

Date: [Insert Date]

Dear [Investor's Name],

We are pleased to confirm your attendance at the upcoming [Event Name] scheduled for [Event Date] at [Event Location]. Your participation is highly valued, and we look forward to welcoming you.

Please find the details of the event below:

- **Date:** [Event Date]
- **Time:** [Start Time] to [End Time]
- **Location:** [Venue/Address]
- **Agenda:** [Brief Agenda Overview]

If you have any questions or require further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your participation, and we look forward to seeing you soon!

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]