

Lease Termination Notice

Date: [Insert Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]

Dear [Tenant's Name],

This letter serves as a formal notice of lease termination due to a violation of the lease terms. As per our agreement dated [Insert Lease Start Date], it has come to my attention that you have [describe the violation, e.g., caused damage to the property, failed to pay rent, etc.].

According to Section [insert applicable section] of the lease agreement, you are required to [insert specific obligations]. As such, your failure to adhere to these terms has resulted in the decision to terminate your lease effective [Insert Termination Date].

Please vacate the premises by the termination date and remove all personal belongings. A final inspection will be conducted on that date, and any security deposit will be forfeited due to the violation.

If you have any questions or wish to discuss this matter further, please feel free to contact me at [Insert Phone Number] or [Insert Email Address].

Sincerely,

[Landlord's Signature]
[Landlord's Printed Name]
[Landlord's Title]