

Lease Termination Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Subject: Notice of Lease Termination

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally notify you of my intention to terminate my lease for the property located at [Property Address], effective [Termination Date]. This decision has been made due to the impending sale of the property.

According to our lease agreement, I am providing [number of days/weeks] notice, as required. The last day of my tenancy will be [Last Day of Tenancy]. I will ensure that the property is vacated and returned in good condition.

Please let me know how you would like to proceed regarding the final inspection and return of my security deposit. I appreciate your cooperation in this matter.

Thank you for your understanding.

Sincerely,

[Your Name]