

Partnership Funding Opportunity

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to you on behalf of [Your Organization] to explore a potential partnership opportunity that may align with your goals and initiatives. We believe that together we can create impactful solutions that benefit our communities and advance our missions.

At [Your Organization], we are currently seeking funding for [briefly describe the project or initiative]. We feel that a collaboration with [Recipient's Organization] could not only enhance our project but also deliver additional benefits to your organization.

We would love to discuss this opportunity further and explore how we can work together to secure funding and achieve shared objectives. Please let us know your availability for a meeting, either in person or virtually, in the coming weeks.

Thank you for considering this partnership. We look forward to the possibility of working together to make a difference.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]