

# Rent Payment Reminder

Dear [Tenant's Name],

This is a friendly reminder that your rent payment for the property located at [Property Address] was due on [Due Date]. As of today, the payment is overdue.

The total amount due is [Total Amount]. Please ensure that the payment is made as soon as possible to avoid any late fees.

If you have already sent the payment, please disregard this notice. If you are experiencing any issues regarding payment, feel free to reach out to discuss your situation further.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]